



## Privacy Policy

AU Sport recognises the importance of protecting the privacy of information collected about our members, in particular information that is capable of identifying an individual. This Privacy Policy governs the manner in which your personal information, obtained through our normal operating systems (including online), will be dealt with to insure that it is consistent with privacy laws in Australia.

### 1. Type of information collected

AU Sport or its clubs may ask for personal information, such as:

- Contact details
- Medical information
- Religious background
- Date of birth
- Emergency contact etc

of members or participants where AU Sport or clubs have a duty of care over participants in sporting events and activities.

### 2. Use of information

All personal information submitted to AU Sport or its clubs is used only for the purpose for which it is submitted or for such other secondary purposes that are related to the primary purpose, unless we disclose other uses at the time of collection.

Your personal information may be disclosed to a third party such as a coach or team manager, who may have direct duty of care over a member or participant. In this instance, that person is expected to maintain security and confidentiality of the information to which they have access. In the case where emergency services such as the Police or Paramedics are called, they are expected to make this information available to these services if required.

In special situations where we have reason to believe that the releasing of information is necessary to identify, contact or bring legal action against anyone when our rights, property, members or others could be harmed by activities, we will do so after seeking legal advice. We may also disclose personal information when we believe in good faith that the law requires disclosure.

### 3. Security of information

We strive to ensure the security, integrity and privacy of personal information submitted to AU Sport and clubs, and we review and update our security measures in light of current technologies.

Unfortunately, no data transmission over the Internet can be guaranteed to be totally secure. However, with the assistance of our website provider and the University of Adelaide IT department, we will endeavour to take all reasonable steps to protect the personal information you may transmit to us or from our online products and services. Once we do

receive your transmission, we will also make our best efforts to ensure its security on our systems. Once your information is no longer needed, we will ensure that it is destroyed in an appropriate manner suitable for its type (ie electronically or hard copy).

In addition, our employees, and the contractors which provide services related to our information systems, are obliged to respect the confidentiality of any personal information held by us. However, we will not be held responsible for events arising from unauthorised access to your personal information.

AU Sport Club Committees, which need to keep club members personnel information on personal computers and in their homes, need to ensure the security of this information and that it is managed and accessed in line with this policy.

#### **4. Use of image**

Those taking part in AU Sport events or club activities may have their image taken and used for promotional purposes. If you do not want your image taken or used, please advise AU Sport staff or a club official at the time. If you believe that your image has been used in an unsuitable way, please notify AU Sport staff immediately. They will endeavour to remove your image, if possible.